



SHIV-VANI OIL & GAS EXPLORATION SERVICES LIMITED

CIN : L74899DL1989PLC038542,

Regd. off.: 5TH FLOOR, TOWER-1, NBCC PLAZA, SECTOR-5, PUSHP VIHAR, SAKET, NEW DELHI-1100017

Phone No. (011) 29564592, 47182200, Fax no. (011) 29565082.

website : www.shiv-vani.com, Email ID: investors@shiv-vani.com

POSTAL BALLOT FORM

(Please read the instruction carefully before completing the form) Sr. No.....

1. Name(s) of Shareholder(s)
(in block letters)
(including joint-holder, if any)

2. *Registered address of the Sole/
First named Shareholder

3. Registered Folio Number/DP-ID No.
and /Client ID No.

4. No. of Shares Held

I/We, hereby exercise my/our vote in respect of the following Special Resolutions to be passed through Postal Ballot for the business stated in the Notice of the Company by sending my/our "assent" or "dissent" to the said resolution by placing tick (✓) mark at the appropriate box below:

Item No.	Brief Particulars of the Resolution	No. of Equity Shares	I/We Assent to the Resolution (YES)	I/We Dissent to the Resolution (NO)
1.	To issue and allot 3,15,81,146 Equity Shares of Rs 10/- each at a premium of Rs 6.76 per share to the promoters by conversion of unsecured loan.			
2.	To issue and allot 4,68,50,093 Equity Shares of Rs 10/- each at a premium of Rs 5.955 per share to the CDR lenders (Banks) as mentioned in the resolution, as per CDR Scheme approved by CDR-EG.			
3.	To change the name of the Company from Shiv-Vani Oil & Gas Exploration Services Ltd. to 'SVOGL Oil, Gas and Energy Limited'			

*In case of change of address, please specify complete address in capital letters to be incorporated.

Place :

Date :

Signature of the Shareholder

ELECTRONIC VOTING PARTICULARS

EVSN(Electronic Voting Sequence Number)	USER ID	PASSWORD/PIN

Note: Please read carefully the notes/instructions printed overleaf before exercising the vote.

INSTRUCTIONS

1. A Member entitled to vote and desiring to exercise his/her/its vote by postal ballot may complete the postal ballot and send it to the Scrutinizer appointed by the Board of Directors of the Company in the enclosed self-addressed envelope and the postage for the same will be paid by the addressee ('the Company'). However, envelope containing Postal Ballot Forms, if sent by courier at the expense of the Member will also be accepted.
2. Postal Ballot Form should be completed and signed by the Members, as per specimen registered with the Company/DP and in case of joint holding, this form should be completed and signed by the first named Member and in his/her absence, by the Second Member and failing which by the last named Member.
3. In case of Shares held by Companies, Trusts, and Societies etc. duly completed Postal Ballot Form should be accompanied by a certified copy of the Board/Committee resolution giving requisite authority to the person whose specimen signature is already registered with the Company to vote on the Postal Ballot Form.
4. The exercise of vote by postal ballot is not permitted through proxy. The items of business covered by this postal ballot will not be transacted at any general meeting even though members who have not exercised their franchise through Postal Ballot might be present or through proxy at the meeting.
5. The Self-addressed envelope bears the name of the scrutinizer appointed by the Board of Directors of the Company.
6. There will be only one Postal Ballot Form for every folio/Client ID irrespective of the number of Joint Members.
7. Incomplete, unsigned, mutilated, torn or voted both for and against the postal ballot shall be rejected.
8. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours (18:00 hrs) on 27th June, 2015. All Postal Ballot Form received after this date will be treated as if reply from the Members has not been received.
9. Members are requested not to send any other paper (other than the resolution/authority as mentioned under instruction nos. 2 & 3 above) along with the Postal Ballot Form in the enclosed self-addressed postage pre-paid envelope, any extraneous paper found in such envelope would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
10. Votes of Members from whom no Postal Ballot Form is received or received after the aforesaid stipulated period will not be accepted or taken into account and counted for the purpose of passing of the Special Resolution referred above.
11. The Scrutinizer's decision on the validity of a Postal Ballot Form shall be final.
12. The special resolution mentioned above shall be declared as passed if the number of votes cast in favor exceeds the votes, if any, against the said resolution.
13. The result of the voting on the resolution will be declared on 30th June, 2015 at 05.00 p.m. at the Registered Office of the Company. The said date of declaration will be the date of passing of the resolution.
14. Voting rights shall be reckoned on the paid-up value of Shares registered in the name of the Member(s) on the date of dispatch of the Notice.
15. Any queries in relation to the resolutions proposed to be passed by Postal Ballot may be addressed to Mr. Vimal Chadha, Company Secretary, Shiv-Vani Oil & Gas Exploration Services Ltd at the Registered office of the Company at Tower-1, 5th Floor, NBCC Plaza, Sector-V, Pushp Vihar, Saket, New Delhi 110017.